



ADD-ON CLASS APPLICATION (FOR CURRENTLY-ATTENDING STUDENTS)

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1. STUDENT INFORMATION

Applicant's Name (print clearly): _____ Current Grade _____

Contact information if it has changed recently: _____

2. ADDITIONAL INFORMATION

Preferred teacher? _____ Still willing to take classes if preferred teacher is unavailable? (Y/N) _____

Do you require classes to be held off-site? (Y/N) _____ (Contact ME re off-site rates.) If "Yes," where? _____

Upcoming tests or other goals/concerns (describe): _____

3. ENROLLMENT DETAILS & START DATE FOR NEW, REGULARLY-OCCURRING CLASSES

Except for College Admissions Prep classes, all group and private classes* run as prescheduled 2-month blocks of classes, ongoing throughout the year. Student enrollment is automatically renewed every two months unless student informs ME 1 week in advance of the next session. (See ME's *Fee Schedule*, *School Policies* and course descriptions for details). Mark (✓) the appropriate box to indicate the two-month session in which you would like to start classes:

| | |
|---------------------|--|
| SEPTEMBER / OCTOBER | |
| NOVEMBER / DECEMBER | |
| JANUARY / FEBRUARY | |

| | |
|---|--|
| MARCH / APRIL | |
| MAY / JUNE | |
| (Use summer application for July-August session.) | |

* Exceptions: 1) Tuition is prorated for students enrolling mid-session; 2) Students enrolled on a short-term basis (see "Short-term Enrollment" below) are billed for specified dates only. See ME's *School Policies* for details.

Date available to begin regularly scheduled classes (if not first week of the 2-month session)? _____

GROUP CLASSES* Group classes are 1 hr & 50 minutes. Mark (✓) boxes for classes in which you would like to enroll.

- | | |
|--|--|
| <input type="checkbox"/> COLLEGE COUNSELING & ADMISSIONS PREP ("CAP") (SENIORS ONLY) | <input type="checkbox"/> LANGUAGE ARTS & TEST PREP (GRADES 5-8) |
| <input type="checkbox"/> CAP (GRADES 9-11) fall or winter/spring (circle one) | <input type="checkbox"/> MATH & PROBLEM SOLVING (GRADES 5-8) |
| <input type="checkbox"/> SAT VERBAL PREP (GRADES 9-12) | <input type="checkbox"/> MATH & ELECTRONICS ADVENTURE (GRADES 5-8) |
| <input type="checkbox"/> SAT MATH PREP (GRADES 9-12) | <input type="checkbox"/> ENGLISH AS A SECOND LANGUAGE (ESL) |

PRIVATE CLASSES* Mark (✓) boxes and indicate details for classes in which you would like to enroll.

50-min. classes / number of classes per wk: _____ 50-min. classes / number of classes per wk: _____

In what subject? _____ In what subject? _____

1'20"-min. classes / number of classes per wk: _____ 1'20"-min. classes / number of classes per wk: _____

In what subject? _____ In what subject? _____

1'50"-min. classes / number of classes per wk: _____ 1'50"-min. classes / number of classes per wk: _____

In what subject? _____ In what subject? _____

COLLEGE COUNSELING AND ADMISSIONS PREP ("CAP") PRIVATE CLASSES – fall, winter/spring, or both (CIRCLE ONE)

▶ If class will be 2-student or 3-student private, list with whom: _____

▶ Enroll me in a private class (detailed above) until a 2- or 3-student private class becomes possible. 2 or 3? _____

▶ Please put me on a waiting list of students wanting 2- or 3-student private classes (detailed above). 2 or 3? _____

4. SHORT-TERM ENROLLMENT (for students who wish to attend for one month or less)

Students may sign up for a specified number of private (not group) classes on a one-time, short-term basis. Indicate details precisely:

▶ I would like _____ classes (total number) at Mercer Education. (List details in Section 3 above.)

▶ I am available to start classes on (indicate precise date): _____

▶ My classes at Mercer Education must end by** (list date): _____

** You must list start and end dates (and pay in full) even when your project end date is unknown at this time. If in doubt, list a smaller number of classes; you can always fill out another application and apply for more classes when you are approaching the end date you listed on your first application.

STUDENT AVAILABILITY

On the grid below, mark (✓) **ALL** the time slots during which you **ARE** available to attend.

| | Monday | Tuesday | Wednesday | Thursday | Friday | Saturday | Sunday |
|------------|--------|---------|-----------|----------|--------|----------|--------|
| 8-8:30am | | | | | | | |
| 8:30-9am | | | | | | | |
| 9-9:30am | | | | | | | |
| 9:30-10am | | | | | | | |
| 10-10:30am | | | | | | | |
| 10:30-11am | | | | | | | |
| 11-11:30am | | | | | | | |
| 11:30-12pm | | | | | | | |
| 12-12:30pm | | | | | | | |
| 12:30-1pm | | | | | | | |
| 1-1:30pm | | | | | | | |
| 1:30-2pm | | | | | | | |
| 2-2:30pm | | | | | | | |
| 2:30-3pm | | | | | | | |
| 3-3:30pm | | | | | | | |
| 3:30-4pm | | | | | | | |
| 4-4:30pm | | | | | | | |
| 4:30-5pm | | | | | | | |
| 5-5:30pm | | | | | | | |
| 5:30-6pm | | | | | | | |
| 6-6:30pm | | | | | | | |
| 6:30-7pm | | | | | | | |
| 7-7:30pm | | | | | | | |
| 7:30-8pm | | | | | | | |
| 8-8:30pm | | | | | | | |
| 8:30-9pm | | | | | | | |

STUDENT AGREEMENT

To process this add-on class application for currently enrolled students, MERCER EDUCATION may require an additional \$200 deposit. To confirm deposit requirements, please check with Mercer Education prior to submitting this application.

1) I have read and understand the forms and brochures explaining MERCER EDUCATION'S registration fee, deposit requirements, tuition rates and late fees as well as all policies regarding but not limited to enrollment, scheduling, cancellations, refunds and discontinuation of classes. These forms include the "MERCER EDUCATION Fee Schedule," "MERCER EDUCATION School Policies," and this "MERCER EDUCATION Renewal Application." I agree to the terms and rules stated in these documents. 2) I understand that this is an application for continuing enrollment and that I have read, understand, and agree to the terms and rules mentioned above. 3) I understand that, although MERCER EDUCATION may provide me with foreign-language versions of the documents listed above, the English-language versions will take precedence and only these English-language versions will carry legal weight in the event of any dispute or disagreement. 4) I understand that sometimes disputes arise regarding money owed for services rendered and agree that any such disputes between MERCER EDUCATION and me will be adjudicated in King County in the State of Washington. 5) I understand that MERCER EDUCATION has made no guarantee regarding results on tests, presentations, applications, or grades for papers, projects or classes. As such, I will not seek refunds, damages, or other forms of redress from MERCER EDUCATION on the basis of my or my child's personal, professional, or academic performance or application results in any context or venue. 6) I understand that this agreement represents the entire understanding between MERCER EDUCATION and me and may not be modified except in writing. This agreement shall be governed under the laws of the State of Washington.

Parent / Guardian / Supervisor (Print Name)

Student (Print Name)

Parent / Guardian / Supervisor (Signature)

Student (Signature)

Date: _____

Date: _____